



Mencap
SPORT



PART OF THE GRAND PRIX SERIES

DSE NATIONAL TABLE TENNIS CHAMPIONSHIPS 2010

12TH – 13TH JUNE

**GRANTHAM MERES LEISURE CENTRE
TRENT ROAD, GRANTHAM.
NG31 7XQ**

DAY ENTRY FEE:	£20
1 NIGHT RESIDENTIAL + ENTRY:	£75
2 NIGHT RESIDENTIAL + ENTRY:	£110.00

(Accommodation is based on Bed + Breakfast in twin rooms, single rooms will be charged extra.)

CLOSING DATE FOR ENTRIES: 21ST MAY 2010

**ENTRIES WILL NOT BE ACCEPTED UNLESS ACCOMPANIED BY THE ENTRY FEES
NO LATE ENTRIES WILL BE ACCEPTED UNLESS ARRANGED WITH DSE**

COMPLETED ENTRY FORMS SHOULD BE RETURNED TO:

**DSE
BELLE VUE CENTRE
PINK BANK LANE
MANCHESTER
M12 5GL**

TEL: 0161 953 2499
FAX: 0161 953 2420
EMAIL: garry@dse.org.uk



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INDIVIDUAL ENTRY INFORMATION
(Please fill in a separate sheet for every individual competitor)

Player Name		Date of Birth	/ /
Club			
Address		Male / Female	
Telephone:		Mobile:	
Email:			

Classification / Profile: (Refer to the classification info for guidance)	
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Which events do you wish to enter: (Refer to attached rules for guidance)			
	TICK		
Doubles		Please state your partner's name	
Open Singles		Please state your band (A, B or C)	
Class Singles			

Open Singles

There will be three bands, players may only play in one band but they may elect to play in a higher band if they so wish:

Band A – Players ranked 1 to 12.

Band B – Players ranked 13 to 25

Band C – Players ranked outside the top 25

INDIVIDUAL'S DECLARATION

I have read and understood the Notes and Rules & Procedures relating to this the Disability Sport Events National Table Tennis Championships 2010. I am aware of the 'code of conduct' as stated in Section 3 of the Rules and Procedures Handbook.

Signed: _____

Date: _____

PLEASE NOTE: PRE-EVENT INFORMATION WILL ONLY BE SENT TO COMPETITORS IF WE HAVE RECEIVED THE ENTRY FEE



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TEAM ENTRY INFORMATION

(If applicable fill in team list below)

REGION / HOME COUNTRY / NDSO: _____

No	Name	M / F	Profile	TT class	Singles	Open
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

Team Manager			
Address			
Telephone:		Mobile:	
Email:			

TEAM MANAGER'S DECLARATION

As the Team Manager for; (Region / Home Country / Team / NDSO) :
 I have read and understood the Notes and Rules relating to the above Disability Sport Events National Championship. I am aware of my duties as Team Manager as stated in Section 3.6 of the Rules and Procedures Handbook.

I have ensured that all members of my team are fully aware of the said Notes, Rules and Codes of Conduct and I will also know the accommodation arrangements of my team.

Signed: _____ Date: _____

PLEASE NOTE:

Pre-event information will ONLY be sent to the Team Manager, it is their responsibility to furnish team members with the relevant information. If you would like pre-event information to be sent to anyone other than the Team Manager please inform the DSE office asap.

The format of the Open Tournament will be announced at the team managers meeting. Placing in this tournament will contribute towards team trophy points. The Open Tournament will be played in FOUR groups, Male Wheelchair, Male Standing, Female Wheelchair and Female Standing.



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COSTING FORM

Number of:	Day Entry	1 Night Residential	2 Night Residential	Total
Competitors	@£20pp	@£75pp	@£110pp	
Escort		@£55pp	@£90pp	
Total				

CHEQUES SHOULD BE MADE PAYABLE TO: DSE / DISABILITY SPORT EVENTS

Please fill in the reply slip below and this will be returned to you as receipt of your entry forms

✂ _____

Thank you for your form please receive this as confirmation of your entry to the DSE National Table Tennis Championships 2010

Name and Address:	No. Attending		Total amount enclosed
	Comps	Escorts	
			£
			Signed as received

			HQ



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DOUBLES TOURNAMENT ENTRY FORM

Region / Home Country / NDSO: _____

TEAM 1

Names	M/F	Singles class	Doubles class

TEAM 2

Names	M/F	Singles class	Doubles class

TEAM 3

Names	M/F	Singles class	Doubles class

TEAM 4

Names	M/F	Singles class	Doubles class

TEAM 5

Names	M/F	Singles class	Doubles class

TEAM 6

Names	M/F	Singles class	Doubles class

A doubles pairing may be by two players from either Class 1-5 OR Class 6-10. i.e. the pair must both be either sitting OR both standing. Class 11 may only pair with Class 11.

The doubles class entered should be the highest of the two singles classes e.g. If one of the pair is a singles class 2 and the other a singles class 4 the doubles class entered should be class 4.

If an individual from a region wishes to play doubles but does not have a partner from their region, they may enter as an individual and may be paired in the draw, if at all possible, with other like individuals.

In this situation no team points will be awarded.



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CLASSIFICATION / PROFILE INFORMATION

The International Para Table Tennis Committee classification system will be used in conjunction with DSE profiles. Entry is open to all players with a disability. Players will be grouped into the following classes:

Wheelchair users:

Class One Profiles 1, 2, 4 and 5

For those with power loss. Elbow and wrist extension is achieved by swinging movements of the shoulder. All trunk movements are achieved by holding on to the wheelchair with the hand, or back of the wheelchair with the elbow bent. For those with poor co-ordination, there are unorthodox arm and trunk movements. A maximum playing-arm score of 45 points for power, range or co-ordination (P, R or C) is allowed.

Class Two Profiles 3 and 6

For those with power loss. Elbow extension should be possible, but the wrists and hands are weaker. The trunk movements are as in class 1. A maximum playing-arm score of 55 points for power, range or co-ordination is allowed.

Class Three Profiles 7, 8 and 9

Trunk affected by more than 50% loss of power, range, or co-ordination, or maximum score for playing arm is 68, or non-playing arm unable to hold on to chair and a maximum score of 48 for P,R or C.

Class Four Profile 10

Trunk movements to increase reach are only possible by using free arm to prop, hold or push at wheelchair or thigh. P, C or R scores for legs are 20 or below

Class Five Profile 11

Trunk may be bent forward or raised deliberately in sagittal plane without use of arms. Pushing action with legs is allowed. Scores for P, R or C should be below 45 in each leg.

Standing

Class Six Profiles 12, 13, 17 and 31

Combination of loss of P, R or C in playing arm and legs. Dynamic and static balance moderately impaired.

Class Seven Profiles 21, 22, 26 and 29

Mainly arm impairment. Maximum score for P, R or C is 60 for arms. If legs are also impaired a score of 68 is allowed.

Class Eight Profiles 14, 18, 19, 20, 27 and 28

One leg severely impaired, or two legs moderately impaired. Maximum P,R or C score for one impaired leg is 30 and for both impaired legs is 60. For hemiplegics maximum leg score is 40.

Class Nine Profiles 15, 20, 23 and 25 (very minimal)

One leg impaired. Some people with impairment in both legs may be more suited to this class. Maximum score for P, R or C for one impaired limb is 60 or for both impaired limbs is 68.

Class Ten Profiles 16, 24 and 30

Impairment of P, R or C in the non-playing arm or in the trunk. Maximum score for arm is 68 and for trunk is 50.

Class Eleven Profile 39

Players with a Learning disability must hold a national or international (INAS) registration. Details and copies of the form are available from the Mencap Sport website at www.mencap.org.uk/sport.

Class Twelve Hearing Impairment

Players who are deaf or have a hearing impairment.



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DSE RULES AND PROCEDURES FOR TABLE TENNIS

1 General

(a) All events will be held under the rules of the International Table Tennis Federation (ITTF) together with any amendments shown in this handbook.

Rules marked ** follow the wording of an ITTF regulation and rules marked * are based on an ITTF Regulation.

(b) The International Table Tennis Committee for the Disabled classification system will be used in conjunction with DSE profiles.

(c) All competitors with an existing International Table Tennis classification must supply a copy of their assessment card or confirmation of their class. Those with no IPC class must provide their profile number on a current DSE profile card.

(d) The organising committee reserves the right to amalgamate or delete classes if insufficient entries are received.

(e) Practice time will be allowed on both days before the commencement of play. Details of exact timings will be issued to Team Managers.

(f) All players must bring their own bats.

(g) Gluing-up and the use of any liquid or wet glue **MUST** be done only in the designated glue area. Liquid adhesives shall not be used anywhere else at the playing venue. "Playing venue" means the whole establishment in the playing building and the ground where the playing building stands, which contains the doorway, the parking lot and related facilities. Any offender will be liable to action that could lead to disqualification from the Championships.

(h) Qualified officials from the ETTA or other National Associations will umpire all matches.

(i) Entry shall be regarded as acceptance of these conditions, but in the event of any dispute or matter arising not covered in these Rules and Procedures, the decision of the Championships Referee will be final.

2 Clothing

(a) When playing (including knocking up) players are expected to wear table tennis dress (or tracksuit which complies with (b), (c)). Tracksuits can only be worn with the permission of the referee

(b) Shirts, shorts and skirts may be of any colour except that the main colour of the shirt, skirt or shorts, other than sleeves or collar of a shirt, shall be clearly different from that of the ball in use.

(c) Any markings or trimming on the front or side of a playing garment and any objects such as jewellery worn by a player shall not be so conspicuous or brightly reflecting as to unsight an opponent.

(d) Advertisements on players' clothing shall be limited to: the makers' normal trademark. Symbol or name contained within a total area of 24cm²; not more than 6 clearly separated advertisements, contained within a combined total area of 600 cm², on the front, side or shoulder of a shirt, with not more than 4 advertisements on the front: not more than 2 advertisements, contained within a total area of 400 cm² on the back of a shirt; not more than 2 advertisements, contained within a total area of 120 cm², on shorts or shirt."

(e) All competitors will be expected to dress according to the stated rules. Failure to do so may result in exclusion from the competition.



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3 Wheelchairs

- (a) Competitors in wheelchairs must have footrests fitted. While a ball is in play the feet shall be resting on footrests and neither the footrests nor the feet shall touch the floor.
- (b) While the ball is in play competitors in wheelchairs must be seated in the chair and not on the side or back of the chair.
- (d) When striking the ball a player in a wheelchair may not rest on or gain support from the table, but this rule shall not prevent a player from falling on to the table with any part of their body (except their free hand) after the ball has been struck. Contravention of any part of this rule shall result in the loss of a point.

4 Service

- (a) Service shall begin for all classes according to the ITTF Law.
- (b) The Umpire must be notified before play begins if compliance with any part of the service law is prevented by disability. The Umpire will decide if a service is fair, ensuring that the player does not gain any unfair advantage by not being able to use the standard service.
- (c) Service in wheelchair singles play shall comply with the ITTF Law except that the service shall be made so that the ball after properly crossing over the net has sufficient forward momentum to ensure that if it were not struck earlier and allowed to continue its course it would leave the table (even if it needed to bounce more than once to do so) by crossing over the end line at the receiver's end and not over the side lines. An Umpire shall call a let for any service that in their opinion could not have left the table by crossing the end line even if the return were good.
- (d) Service in wheelchair doubles play shall be as in (c) but the ball may leave the table over the sideline of the correct half of the receiver's end and if it does the ball will remain in play.

5 Doubles Play

- (a) In all doubles play, the server shall first make a good service from and to the correct court as is required by ITTF Law (see 4 (d) for wheelchair doubles play).
- (b) In wheelchair doubles the player who receives the service shall make a good return. Thereafter during the rally either partner of each pair may return the ball.
- (d) While the ball is in play a player's wheelchair or, where an choice has been made under (c) any part of a player's feet, legs or trunk, may not protrude beyond the centre line of the table or an imaginary extension thereof. The positions of the wheelchairs or the players must be determined by who served and who received first in the rally. Contravention of this rule shall result in the loss of a point.

6 Match Play

- (a) All matches shall be best of five games to eleven points.
- (b) All players will be required to play on the allotted table and must be ready to play without delay when their match is due to be played. Any player not ready to play when required may be scratched. Competitors will be called to play three times only.
- (c) Two minutes knock up time will be allowed before each match.
- (d) A player or pair may only receive advice during the intervals between games or during other authorised suspension of play, and not between the end of practice and the start of a match. A player or pair may receive advice from one person, designated before hand to the umpire.
- (e) Whilst playing in a match the number allocated to a player must be worn on his/her back or fixed to the back of his/her wheelchair, and the number must be clearly readable.
- (f) The decision of the Championship Referee will be final in all disputes.

7 Draw

- (a) Substitutions may be allowed in doubles events only in the absence of one of a pair, at the discretion of the Championship Organising Committee. Requests will only be considered in respect of a player



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who is already included in the draw for the class or a lower class, or in respect of a player who originally entered a singles event and for whom a doubles partner was not available at that time.

- (b) Except as provided in 7(a), the draw shall not be altered, except to correct errors and misunderstandings or to correct a serious imbalance due to withdrawal of entries or the absence of seeded players.
- (d) Alterations to a completed draw may be made only with the authorisation of the Championship Organising Committee.

8 Group Competitions

In a group competition each member of the group shall compete against every other member of the group. The final order in the group shall be determined as per ITTF regulation 3.7.5 for group competitions.

9 National Team Trophy

Points towards the team trophy will be allocated from the open tournament and in each class.

WINNER: 10 POINTS

RUNNER – UP 5 POINTS

From "DSE Rules and Procedures – 2005"

3.2 Codes of Conduct

(a) General During the period of any Event organised by or on behalf of the DSE, participants should not behave in an inconsiderate way toward fellow participants, officials, event organisers or venue/hotel staff and other users/guests, or do anything that might in any way bring the DSE into disrepute.

(b) Prohibited Substances Participants must not deal in, or personally use, any prohibited substance as set out within national policies adopted by UK Sports or any other Governing Body, as appropriate. Nor should they knowingly encourage or condone the dealing or use of such substances by others. Failure to comply with testing procedures or other agreed policy, either at home or abroad, will also constitute a breach of these Codes of Conduct.

(c) Dress All participants at a National or Regional Event, must at all times comply with the specific dress code for that sport as set out elsewhere in these procedures, or as laid down by the appropriate National Governing Body of Sport.

(d) Unsporting Behaviour Participants must refrain from any act, gesture, comment or other undertaking, either prior to, during or following competition, which is potentially hurtful or damaging to a fellow participant. Nor should they at any time seek to gain unfair advantage through any act or omission not within the 'rules of the game'.

(e) Bad Language The use of bad language will not be tolerated at any time during the course of an Event - including at the hotel/ accommodation, at the activity itself or during any social function organised as part of the occasion.

(f) Disputes Participants must not enter into disputes with Referees or other Officials, other participants or Event Organisers save through the agreed procedures as set out within this document. This applies to protests on own classification, or about another competitors' classification.

3.3 Discretion

Any act or omission, which is not specifically covered in items

(a)-(f) above, but is regarded by the organisers to be unacceptable conduct, will be deemed to have breached these Codes of Conduct. DSE will use its discretion regarding investigating any alleged breach of conduct which is brought to its attention within a reasonable period of time of the reported incident.

3.4 Dealing with Breaches

(a) If allegations of a breach of these Codes of Conduct are made the Sports Technical representative with the Event Director(s), and other persons as appropriate, will investigate them.



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- (b) Either at the time of an alleged breach, or prior to any investigation, the Sports Technical representative and the Event Director(s) shall determine whether the person(s) involved may continue participating pending investigations.
- (c) If the case is proven the individual(s) concerned together with their Team Manager and/or Regional Chairman will be notified as follows:
 - (i) verbally immediately following investigation,
 - (ii) and in writing within 14 days of the incident.

3.5 Appeals

- (a) Any person(s) disciplined under these Codes of Conduct may appeal against any action taken against them.
- (b) Appeals must be made in writing through their Team Manager or Regional Chairman.
- (c) Appeals must be forwarded to DSE's Head Office, for the attention of the Chairman of the Sports Medical Technical Committee and must arrive within 21 days of the date of written notification as outlined in paragraph 3.4(c).
- (d) The result of any appeal will be notified, in writing, to the persons concerned within 28 days of receipt of the letter of appeal.
- (e) The decision resulting from the appeal will be final.

3.6 Duties of Team Manager

Team Managers will be responsible for their team from when they arrive at, and until they depart, from a DSE National Event. Between times, their duties will include:

- (a) Checking-in and registration of the team at the Team Managers' meeting.
- (b) Ensuring the prompt arrival of competitors at the time and place indicated for each event or activity.
- (c) Indicating to officials at registration any approved changes in competitors' classifications. Evidence of such changes must be provided.
- (d) Assuming responsibility for any protest procedure that may involve a participant from the team.
- (e) Observing and ensuring the team's observance of all Event Rules and Procedures as specified by DSE and the appropriate National Governing Body of Sport.
- (f) Being responsible for, and ensuring that, the conduct of the team does not fall below the standards required both at the playing venue and in the accommodation.
- (g) Ensuring (in co-operation with their Region, Home Country or National Disability Sports Organisation) that entry forms, standards and fees are correct when applying to compete in a DSE Event.
- (h) Ensuring that team members are aware that DSE's public liability insurance only covers members of DSE or an affiliated organisation.



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EQUALITY MONITORING FORM

This form is for statistical purposes only. Please fill in numbers in the relevant boxes and return with your entry forms

Ethnic origin

White:

British Irish Other

Mixed:

White & Black Caribbean White & Asian White & Black African

Other

Asian or British Asian:

Indian Pakistani Bangladeshi

Other

Black or Black British:

Caribbean African Other

Chinese Other

Age

Senior (18 and above) Junior (under 18)

Gender

Male Competitors

Female Competitors

Disability Sport Events
 Belle Vue Centre, Pink Bank Lane, Manchester M12 5GL
 Tel: 0161 953 2499 Fax: 0161 953 2420
www.disabilitysport.org.uk